Procedure for Selecting an Organising-Host of an IIR Serial Conference

1. The selection process of a conference organiser (conference organising-host) is initiated by a request for proposals send by email from the IIR Head Office the IIR Science and Technology Council (STC), to all members of the relevant IIR commissions and all IIR country delegates. This correspondence indicates the deadline for submitting proposals, host selection criteria, includes an Expression of Interest Template and any necessary additional information.

2. Initial evaluation of the proposals is carried out by the IIR Management Committee (MC).

   The conference organising-host is selected by the President of the Science and Technology Council (STC), and the Presidents of the relevant Sections and Commissions.

   The President of the STC, upon consultation with the MC, can decide to include the full STC in the selection process.

   The final selection decision is made by a majority of votes cast for the selected host. In the case of a tie, the President of the STC has the casting vote.

3. The conference organising-host selection criterion includes:
   - The overall strength of the proposal
   - Regional considerations (to ensure equitable geographical distribution of IIR conferences)
   - IIR country membership category of the host organisation (IIR conferences can only take place in an IIR Member Country - see list of paid-up IIR member countries on IIR website).
   - Possible significant factors that may affect the success of the conference

4. The timeline of the organisation-host selection process is planned to ensure that the decision is made before the following conference in a given series takes place. This allows time to announce the next conference in this series during the closing ceremony of the prior conference.

Consult the IIR Conference Organiser Guidelines.