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IIR WORKING GROUP “REFRIGERATION SAFETY”

MEETING MINUTES ADVISORY BOARD MEETING, 17 May 2021, 13:00 HRS. CET

*Present : Hilde Dhont, Lambert Kuijpers, Tingxun Li, Alex Pachai, Andy Pearson,
Jean-Luc Dupont (IIR)*

Regrets : Stefan Jensen

Absent : Radim Cermak

1. Opening and competition rules

Chair Alex Pachai welcomed the people that had switched on.

2. Competition rules

Alex summarised the competition rules and asked whether there were any comments. None.

3. Meeting report of the AB meeting, 12 April 2021

No further observations or comments were mentioned by the participants in relation to the text of the meeting report of the last AB meeting (12 April 2021).

4. The IIR Vernati Correspondence

On 23 April, Pascal de Vernati, as administrator of IIR's Microsoft Teams application, announced that a “team” for each Commission, Sub-Commission and Working Group would be set up. This with a “Governance” channel for Vice Presidents, Secretaries and/or Chairpersons of Working Groups, so that could have discussions in private. Presidents and Chairpersons are supposed to be the IIR's primary contacts but the IIR is also suggesting that a second person be appointed in order to help manage the team. *In the case of the Safety Working Group, the second person would be Lambert Kuijpers, where all members of the Advisory board would be included in the Governance channel.*

Any members of the Advisory Board will be able to create, upload and amend documents, as well as to create channels. For adding or deleting the names of certain members, one will have to ask the IIR administrator (Pascal de Varnati).

5. Status of the document describing the purpose of the work

Lambert referred to the April meeting where the AB members had agreed that a document would need to be developed -- to be used by candidates expressing interest in participating in the Working Group:

(1) describing the purpose of the safety work, (2) listing which deliverables would be expected from an applicant and (3) asking the applicant to fill in what he/she would consider as useful and rewarding. Alex had offered to give the drafting of this document a start working together with the Subcommittee chairs, however, he had so far not had the opportunity to start on it. He promised to start on the document at short notice.

6. Membership progress

Regarding new members for the Working Group, Andy had sent correspondence to Alex (and Lambert) in which he had proposed that it would be worth inviting Peter Jordan or Doug Reindl to participate in the investigation of incidents on behalf of IIR and ASHRAE. However, Peter Jordan might have retired, so it would be needed to follow up on a possible membership of his. The name of Kent Anderson (former IIR)

was also mentioned but not further considered, since Kent is retired, likely without good access to the 'scene'. It had been requested in the last meeting to submit the names of possible member candidates, with no further progress so far. Alex would circulate a sheet for 'potential' members.

The excel sheet is attached to this meeting report (email). One can also find it on the IIR website :

<https://iifir.org/en/working-group-refrigeration-safety> (right box; « Documents of interest »)

The meeting participants briefly discussed how the IIR was dealing with safety issues as well as the reporting and archiving of accidents. Andy mentioned a necessary reactive attitude and the bottom-up method to be applied. It was also noted that press releases (press information) are normally not considered the most useful source for information.

7. Subcommittees – further thoughts

Since nothing had been decided in the meeting regarding membership (procedures as well as potential members) there was nothing relevant to say regarding the subcommittees.

8. Other matters

There were no other matters, other than that the dates for the next three meetings were agreed upon:

- 21 June 2021
- 16 August 2021
- 13 September 2021, all at 13 :00 hrs., CET