



INSTITUT INTERNATIONAL DU FROID
INTERNATIONAL INSTITUTE OF REFRIGERATION

177, boulevard Malesherbes
75017 Paris - France

Tel. +33 (0)1 42 27 32 35
Fax +33 (0)1 47 63 17 98

IIFIR.ORG
in |  |  | 
iif-ir@iifir.org

Head of Projects at the International Institute of Refrigeration (IIR)

The IIR is an intergovernmental organisation based in Paris whose purpose is to disseminate scientific and technical information on all refrigeration uses and technologies through collection and editing of data, coordination of an international network of experts, publications, conferences, participation in the dissemination of research project results, etc.

The organisation includes 13 staff members working in the head office and 400 experts worldwide working in the refrigeration field.

Responsibilities

The IIR is looking for a head of projects to:

- Coordinate and manage the ongoing IIR projects.
- Contribute to writing proposals to various funding bodies and tenders.
- Contribute to the international development of the IIR and build new cooperations.

Competencies

- PhD degree or equivalent is required.
- Scientific and technical knowledge in refrigeration.
- English and French are the working languages of the IIR. Fluency in English is required, preferably, French as well; if not, commitment to speak and write fluent French quickly. Speaking and writing other languages is advantageous.
- Excellent verbal communication skills.
- Strong leadership and ability to moderate seminars/workshops/ meetings...
- A collaborative approach work with colleagues to achieve organizational goals.
- Very good writing skills. Scientific writing skills are appreciated.
- Excellent command of IT tools (MS Teams, PowerPoint, Excel, Word, etc.)

Place of work: The IIR head office: Paris, 177 boulevard Malesherbes

Contract: Permanent contract with a 6 months trial period

Working time: in accordance with French law (37.5h/week, paid leave, remote working possible one day per week)

Cover letter and CV to be sent to:

Dr. Yosr Allouche
Current head of projects at the International Institute of Refrigeration (IIR)
Forthcoming Director General of the IIR
177 boulevard Malesherbes
75017 Paris, France **Email:** y.allouche@iifir.org